



Fleet Sustainability Expo

EXHIBITOR INSTRUCTIONS

Event Location:

[Newark Liberty International Airport Building 4](#)

Date:

Wednesday May 20, 2026

Event Times:

[Doors Open](#): 7:30AM

[Expo](#): 8:30AM - 3:30PM

[Main Stage Program](#):

8:30AM – 11:30AM

Contact: Jim Hineson

+1 201-595-4547

Set up: Exhibitors must have their vehicles, equipment, and/ or tables set up by 8:00am on the day of the Expo. You can set up from 6:00am-2:00pm on Tuesday 5/19 or 6:00-8:00am on Wednesday 5/20.

Outdoor Display: The day before the Expo, park your vehicles and equipment next to Building 4, in the Exhibitor Staging Area. Access the area by navigating to [EWR Building 4](#) and pulling off of [Colonel Roberts Rd](#) behind the building. The day of the event, exhibitors will be directed to move behind the building, adjacent to the ramp – parking map will be provided. Note: to prevent debris making its way onto the ramp, no materials may be shared outdoors.

Indoor Table Display: The day before the Expo, for indoor Building 4 access, enter on Level 2, Door 4 in the [Front Drop-Off](#) area. The morning of the event, drop off display materials using the Back Drop-Off area – a table map will be provided.

Clean up: All exhibitors are expected to clean their space and clear all materials, vehicles, and equipment by 5:30PM on the day of the Expo.

